

## **Statement Concerning Data Protection for the Fraunhofer Alumni Portal**

### 1. General information

1.1 The present data protection statement of the Fraunhofer-Alumni e.V., Hansastrasse 27c, 80686 Munich ("Fraunhofer") refers to personal data of the users of the portal which can be accessed over the Internet at [www.alumni.fraunhofer.de](http://www.alumni.fraunhofer.de) ("portal"). These data are collected, processed and used in the course of the registration and use of Fraunhofer's portal.

1.2 The portal can be accessed by Fraunhofer alumni, i.e. former employees of Fraunhofer and Fraunhofer Subsidiaries (for the definition thereof, please see the statutes of the Fraunhofer-Alumni e.V.) as well as current employees who are active in the alumni management. Registration as a user is required for the use of the portal. By registering, each user receives his own profile, which is also generally accessible by third parties.

1.3 The protection of personal data is of great concern to Fraunhofer, the Fraunhofer Subsidiaries and the Fraunhofer-Alumni e.V. Personal data are handled according to the applicable data protection regulations. This data protection declaration provides an overview of the type of data collected for which purpose by the Fraunhofer-Alumni e.V. as well as the extent to which Fraunhofer processes these collected data.

1.4 This Privacy Policy gives an overview of what type of data may be collected for what purpose by Alumni e.V. and the extent to which these collected data may be processed and used by Alumni e.V.

### Name and Contact Information of Controller

Controller within the meaning of Art. 4 (7) GDPR:

Fraunhofer-Alumni e.V.  
Hansastrasse 27 c,  
80686 München

E-Mail: [info@alumni.fraunhofer.de](mailto:info@alumni.fraunhofer.de)

Telefon: +49 89 12052150  
Fax: +49 89 1205-99-2150

## 2. Recording of general access data

2.1 All accesses to the homepage or other pages of the portal and any retrieval of a profile or other file stored on the portal is recorded. In this process, the web server temporarily stores each access in a log file (log). The following data are collected and stored only until they are automatically deleted after 12 months at the latest:

- IP address of the requesting computer;
- date and time of access;
- name and URL of the retrieved file;
- amount of data transferred;
- notification of whether the access was successful;
- identification data of the utilized browser and operating system; – web page from which the access occurs; – number of clicks and logins.

2.2 These data are processed anonymously and only for the purpose of facilitating the use of the portal (connection set-up), maintaining the system security, enabling the technical administration of the network infrastructure, optimizing the evaluation for statistical purposes as well as improving the portal offering. This data will not be combined with personal data of already registered users.

2.3 However, Fraunhofer reserves the right to use the IP address, which may enable identification, for the purpose of evaluation in the case of attacks on the network infrastructure or in the case of reasonable suspicions of a use of the portal which is in violation of the contract or the law.

## 3. Collection and processing of personal data

3.1 The collection and processing of personal data by Fraunhofer takes place within the framework of registration for the creation of a personal profile and for the application for membership in the Fraunhofer-Alumni e.V..

When registering, the following minimum data (mandatory data) are collected and processed for the creation of the personal profile:

- Title (Mr/Ms)
- Last name, first name
- Date of birth
- E-mail address
- Street, number

- ZIP Code and city
- Country
- Last institute
- Month/year of departure from Fraunhofer
- Current activity area (selection list)
- Current industry (selection list)

Registration in the portal is not possible without the required data being entered.

3.2 The following personal data may be voluntarily entered into the personal profile in the course of the registration for the portal or even after registration.

- 3.2.1 Further information about the individual (date of birth, title, awards, memberships, publications, areas of interest from the selection list, uploaded profile photo)
- 3.2.2 Information about personal career steps (employer, period, position)
- 3.2.3 Information about training (place of study, university, start of studies, degree, course of study, study major, type of degree)

The voluntary data serve to complete the personal profile and enable the Fraunhofer-Alumni e.V. to develop target-group-specific offers, although they are not a prerequisite for the use of the portal.

3.3 Personal data will only be stored by Fraunhofer for as long as is necessary for the intended purpose or required by law.

#### 4. Use and transfer of personal data

4.1 The obligatory data are required for the processing and administration of the portal, the verification of the authorization to register on the portal, the creation of the personal profile as well as the administration of your membership in the Fraunhofer-Alumni e.V. In this respect, they serve the basis, content-related design, handling and modification of the contractual relationship concerning the use of the Portal as well as the membership between Fraunhofer and the users.

4.2 The user name and password are stored and used exclusively for the unequivocal identification as a person authorized to access the portal. This data is not transferred to third parties. The user's own password can only be viewed and changed by the user.

4.3 The visibility of the personal data in the profile for other users of the portal is defined by the users. In the member list, all users are visible, including their salutation, first name, last name and last institute.

**4.4 The mandatory data and the other personal data entered by the user - irrespective of their visibility to other users – may be made available for the statutory purposes of Alumni e.V. to employees of Alumni e.V., cooperating alumni associations, Fraunhofer-Gesellschaft and its institutes, institutions and groups or the foreign Fraunhofer subsidiary at which the user was employed and may be used by them.**

The statutory purposes are: the promotion of vocational education, the promotion of science and research and the promotion of development cooperation. The statutory purposes may be implemented by, among other things, providing continuing education and training events, supporting the exchange of ideas in science, awarding prizes for outstanding research achievements and social projects, particularly in the context of development cooperation.

For these purposes contact (including via telephone) may be made, particularly in the case of inquiries by Fraunhofer with regard to project cooperation or the filling of vacant positions.

In such cases contact will be made only if there is a corresponding advance consent or the contact is permitted by law.

The legal basis for the transmission of the data to the Fraunhofer-Gesellschaft or the foreign Fraunhofer subsidiary or the associated alumni associations is our legitimate interest in the realization of the associations' goals and the linking of alumni specifically with former employers, Art. 6 (1) lit. f GDPR.

4.5 For sending newsletters Alumni e.V. uses a solution from mailingwork GmbH with which a confidentiality agreement and an agreement on data processing pursuant to Sec. 11 Bundesdatenschutzgesetz (BDSG)[Federal Data Protection Act] were concluded. Moreover, as a member of the Certified Senders Alliance, mailingwork is certified as a reputable mail sender. This provider may be reached at the following address:

mailingwork GmbH  
Birkenweg 7  
09569 Oederan

4.6 There shall be no additional use of the personal data beyond the above by Alumni e.V., Fraunhofer or the foreign Fraunhofer subsidiaries unless it is permitted by statutory provisions of the Data Protection Act or the user has given its explicit consent to it.

4.7 There shall be no forwarding or transmission of personal data to third parties by Alumni e.V., Fraunhofer, associated alumni associations or the foreign Fraunhofer subsidiaries for purposes other than those cited in this Privacy Policy unless required by mandatory statutory provisions or if the user gives separate explicit consent thereto.

4.8 The portal will be managed by Fraunhofer employees. In this context, they are to receive access to any personal data processed via the portal. The access is necessary for the above-mentioned purposes to protect our legitimate interests and those of third parties pursuant to Art. 6 (1) lit. f GDPR.

Aside from that, in principle no transmission of personal data to third parties shall take place. However, it is possible that personal data may be forwarded if

- users have given consent pursuant to Art. 6 (1) lit. a GDPR, or
- there is a legal obligation for disclosure pursuant to Art. 6 (1) lit. c GDPR.

The transfer of personal data to third countries or an international organization is excluded. Pursuant to Art. 28 GDPR, the Fraunhofer Alumni Portal is hosted by our contract data processor Queo GmbH/ Dresden, Germany, exclusively on servers in Germany.

## 5. Cookies

5.1 When using the portal, the portal sends cookies that enable you to be identified for the duration of your visit and that allow the Fraunhofer- Alumni e.V. to offer special and personalized content (so-called "session cookies").

5.2 Session cookies are not stored on the hard disk of your computer, but rather expire automatically after the browser window has been closed; unless the cookie has been permanently stored by the use of a function such as "Log on to this computer automatically" (so-called "permanent cookies").

5.3 The placing of cookies can be controlled by a corresponding setting of the Internet browser which you use such that cookies are also blocked or such that you receive a warning on your screen before the storing of a cookie. If you refuse the activation of cookies, you will not be able to use the portal at all or not completely.

## 6. Web analysis

6.1 The portal uses the Leadlab service from Wiredminds GmbH and its pixel tracking technology for analysing user behavior and, based on that, optimizing the editorial content of the portal page. No information is generated here that directly identifies you.

The use of Leadlab involves cookies and tracking pixels, which allow statistical analysis of the use of the portal homepage based on your visits. The cookie stores information, including personal information, on your visitor behavior and sends it to Wiredminds, or the information is collected directly by Wiredminds. Wiredminds uses a pseudonym to process the information in a user profile for the purpose of analysis. The data are anonymized to the extent possible.

6.2 Without your specific permission, we neither use the data collected to identify you personally nor will we match the data with personal data pertaining to the pseudonym associated with you. If IP addresses are collected, they are immediately anonymized after collection by deleting the last number block. For more information about data protection at Wiredminds, please visit <https://www.wiredminds.de/datenschutz/>.

6.3 The data processing is based on our legitimate interest pursuant to Art. 6 (1) lit. f GDPR in optimizing the alumni portal. Wiredminds processes the data on our behalf. The current version of the data processing agreement with Wiredminds may be found at [https://www.wiredminds.de/fileadmin/testimages/content/datenschutz/Wiredminds\\_AVV\\_DSGVO\\_0418.pdf](https://www.wiredminds.de/fileadmin/testimages/content/datenschutz/Wiredminds_AVV_DSGVO_0418.pdf). The agreement ensures that the data processing on our behalf is in compliance with the General Data Protection Regulation and guarantees the protection of the data subjects' rights.

## 7. Links

This data protection statement does not extend to websites linked from our website. We do not have any influence on compliance with our privacy and security standards by these websites. The content of linked pages is the sole responsibility of their operators.

## 8. Right of information

8.1 Users are entitled to receive information free of charge about the personal data stored by the Fraunhofer-Alumni e.V. for the use of the portal. You can contact the Fraunhofer-Alumni e.V. for this purpose as follows:

E-mail: [info@alumni.fraunhofer.de](mailto:info@alumni.fraunhofer.de)

Postal address: Fraunhofer-Gesellschaft

Abteilung B11  
Re: Fraunhofer-Alumni  
Hansastraße 27c  
80686 Munich

8.2 All personal data stored by Fraunhofer can be viewed at any time via the profile you have created.

## 9. Correction; revocation; deletion

9.1 The user is able to make corrections or deletions of the entered personal data within the scope of the personal profile settings. Alternatively, you may request the full or partial deletion of the profile by the Fraunhofer-Alumni e.V. For this purpose, the Alumni e.V. is to be contacted by means of the contact possibilities in accordance with Section 6.1 of this data protection statement.

9.2 Previously granted consent regarding the collection, processing, use or transmission of personal data can be revoked at any time with effect for the future. The revocation can be sent to one of the contact possibilities mentioned in Section 6.1 of this data protection statement.

9.3 In addition to the termination of the usage contract, the revocation of the consent to the collection, processing and use of the obligatory data in accordance with Section 3.1 of this data protection statement by the user will also lead to the blocking and deletion of the profile. All personal data of alumni will no longer be visible if the Fraunhofer-Alumni e.V. possesses a termination of the use of the alumni portal and a request for the deletion of the user's profile. The corresponding form can be requested from the contact possibilities listed in Section 6.1. The personal data of Fraunhofer employees who are not members of the Fraunhofer-Alumni e.V. will be deleted as soon as said individuals no longer use their access to the portal.

## 10. Data Security

All your personal data are transmitted in encrypted format, using the widely used and secure TLS (Transport Layer Security) standard. TLS is a secure and proven standard that is also used, for instance, in online banking. You will recognize a secure TLS connection by the additional s after http (i.e., https://..)

in the address bar of your browser or by the lock icon in the lower part of your browser.

Technical and organizational security measures protect data against accidental or intentional manipulation, partial or complete loss, destruction or access by unauthorized third parties. The security measures are continuously improved in accordance with technological developments.

## 11. Revision and amendment of this Privacy Policy

11.1 This Privacy Policy is currently valid and was last updated in January 2020. Due to further development of our offers for members in this regard or due to changed statutory or official requirements, it may be necessary to amend this Privacy Policy. Any amendment to the Privacy Policy will be shared with the users via a message in the portal or by means of a corresponding notice at the appropriate place on the portal's pages.

11.2 The most recent updated Privacy Policy may be retrieved and printed from the footer of the Fraunhofer Alumni Portal under "Privacy Policy".